



## **Meeting Minutes: March 16, 2017**

The regular monthly meeting of Northside Education Inc. dba Atlanta Classical Academy was held on March 16, 2017 at 6 p.m. at Atlanta Classical Academy, 3260 Northside Drive, N.W., Atlanta, GA 30327, the Board Chair being in the chair and the Secretary being present.

In attendance: Mark Carlson, Morgan Hamilton, Dr. Lee Friedman, Cat McAfee, CEO Matthew Kirby, Principal Dr. Terrence O. Moore, and Dean of Administration Steve Lambert. Scott Yates arrived late at 6:07pm. With a majority of the directors in office in attendance, a quorum was established for the transaction of business.

*The board unanimously approved motions to adopt the minutes of the February 13 special meeting and February 16 regular meeting. The board unanimously approved the agenda of this regular meeting.*

## **Community Comments**

The board heard comments from members of the community.

## **Board Chair's Report & Treasurer's Report**

The Board Chair updated board members on their board training requirements for the 2016-2017 academic year. The Board Chair also coordinated the timing of the upcoming board strategic planning session.

The Treasurer reported that he has reviewed the monthly financial statements prepared by the CEO, confirmed account balances, and noted no unusual circumstances.

## **CEO'S Report/Principal Report/Dean of Administration's Report:**

The CEO reported the following:

- Final cost of the tornado damage to the modular buildings: Total cost of repairs: \$57,998. Total insurance proceeds: \$48,756.
- The following standardized tests have been recently administered: ACCESS, NAEP (4<sup>th</sup> & 8<sup>th</sup>) National Latin Exam, ITBS and PSAT are both to be administered during the week of March 20, 2017.
- The annual enrollment lottery was executed on March 14, 2017, and it resulted in the offer of 50 seats for Kindergarten, and 1,184 prospective students were placed on the wait list for grades 1 – 11 pending further action over the summer.

- Building on Purpose capital campaign results through February 2017: Goal: \$3M, Total pledges: \$2.725M, Total pledges received: \$2.379M. Over the coming months, the CEO intends to reach the \$3M goal. Next school year, the CEO anticipates a campaign or campaigns to fund community- and mission-enhancing initiatives and capital requirements. The CEO will present to the board a proposal for shifting development responsibilities a related, tax exempt support corporation.
- Drafts of the FY18 budget will be presented to the Board at the April and May meetings; the aim is for the board to approve the final budget at the June meeting.
- A report by the Honeywell Corporation indicates that repairs and maintenance to the HVAC system in the south building could be \$650k - \$800k depending on the scope of the work. The CEO and school leaders are factoring this into multi-year facilities plans which are in progress.
- School leaders have supported Georgia Senators Hill and Ligon in establishing a "Leadership" career pathway for Georgia charter schools (SB139). The bill would make it possible for Atlanta Classical to align its GADOE-approved curriculum with GADOE requirements related to the Career, Technical, and Agricultural Education (CTAE) pathways.

The Principal reported on issues around testing.

The Dean of Administration reported on the pending APS student survey and described the plan for the school to meet the requisite participation levels. With regard to the recent “Beat the Odds” report, Mr. Lambert is in contact with GADOE officials and is attempting to meet to clarify the results as they pertain to Atlanta Classical.

**CEO Monitoring Reports**

The Chairman confirmed with the members of the board that they had reviewed the CEO’s monitoring reports in advance of the meeting and that the board had no questions on the content of the reports.

*The motion is to receive the CEO’s dashboard report.*

Moved: Mr. Carlson  
 Second: Ms. McAfee  
 Vote: Unanimous

*The motion is to affirm that the CEO has presented a reasonable interpretation of Ends Policy #1.a.4.*

Moved: Mr. Carlson  
 Second: Mr. Yates  
 Vote: Unanimous

*The motion is to affirm that evidence presented by the CEO demonstrates accomplishment of the interpretation of Ends Policy #1.a.4.*

Moved: Mr. Carlson  
Second: Ms. McAfee  
Vote: Unanimous

*The motion is to affirm that the CEO has presented a reasonable interpretation of Ends Policy #1.a.9-10.*

Moved: Mr. Carlson  
Second: Mr. Yates  
Vote: Unanimous

*The motion is to affirm that evidence presented by the CEO demonstrates accomplishment of the interpretation of Ends Policy #1.a.9-10.*

Moved: Mr. Carlson  
Second: Ms. Franklin  
Vote: Unanimous

*The motion is to affirm that the CEO has presented a reasonable interpretation of EL Policy #2.d.1-2.*

Moved: Mr. Carlson  
Second: Ms. McAfee  
Vote: Unanimous

*The motion is to affirm that evidence presented by the CEO demonstrates accomplishment of the interpretation of EL Policy #2.d.1-2.*

Moved: Mr. Carlson  
Second: Ms. McAfee  
Vote: Unanimous

## **New Business**

*The motion is to approve the Third Amended and Restated Bylaws (as amended by motion) in accordance with the requirements of Section 9 of the Second Amended and Restated Bylaws.*

Moved: Mr. Carlson  
Second: Ms. Hamilton  
Vote: Unanimous

*The motion is to replace the term "Chairman" with the term "Board Chair" and to replace the*

*term "Vice-Chairman" with the term "Vice-Chair" with the term "Vice-Chair" anywhere such terms are used in the proposed draft of the Third Amended and Restated Bylaws.*

Moved: Ms. Franklin  
Second: Mr. Yates  
Vote: Unanimous

*The motion is to authorize the Board Chair to work with the CEO and any one or more director or directors, in accordance with the requirements of the Georgia Open Meeting Act, to prepare one or more potential Ends Policies, Executive Limitation Policies and Governance Process Policies reflecting the board's view of the inherent value of diversity and to have such policies presented to the board for consideration, possible revision and possible adoption during the April, May or June regular meeting or at such later date as determined by the board.*

Moved: Mr. Carlson  
Second: Ms. Franklin  
Vote: Unanimous

### **Self-Evaluation**

Dr. Friedman assessed the board's ongoing compliance with GPP 4.e.1, which states: *"Members must demonstrate loyalty to the ownership, unconflicted by loyalties to staff, other organizations, or any personal interest such as board members with children in the school or spouses employed by the school."* Board members commented on Dr. Friedman's assessment and added their own reflection on the board's ongoing performance and opportunities for continued attention to this policy going forward.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Mr. Mark A. B. Carlson, Board Chair