

Agenda: Special Meeting of the Board of Directors
Library / Atlanta Classical Academy
3260 Northside Drive Atlanta, GA 30327
October 20, 2016

The Mission of Atlanta Classical Academy to develop graduates in mind and character through a classical, content-rich curriculum that emphasizes virtuous living, traditional learning, and civic responsibility.

The purpose of the Board of Directors is to ensure that the organization is executing its Mission and producing outcomes within parameters established by law, the Charter Agreement, and the Board's policies.

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ATLANTA CLASSICAL ACADEMY PLEDGE: Board Chairman Matthew Kirby. I will learn the true. I will do the good. I will love the beautiful.

II. ATTENDANCE: Assurance of quorum and recognition of attendance deficiencies.

III. AGENDA & MINUTES: Minutes of September regular meeting shall be presented for approval at the October regular meeting which has been scheduled for October 27, 2016.

IV. GOVERNANCE PROCESS: *The primary purpose of this special meeting is to discuss and work towards approval the board's "Monitoring and Strategic Oversight Calendar". While not technically required by Policy Governance, the Calendar is a tool used by the board and principal in planning governance work. A draft of the calendar is attached.*

V. ADJOURNMENT

Line	MONTH	BY A SPECIFIC DUE DATE?	OUTCOME OR PARAMETER	FREQUENCY	BOARD REQUIRED ACTION	POLICY Ref.	Policy #	AGENDA ITEM	Type of Information	ORIGINATED FROM WHERE?	Policy Type	Method	DELEGATED TO:	BOARD OR MGMT METRIC?	Reasonable Interpretation?	Do the Data or Evidence Support Interpretation?	BOARD EVALUATION OF RESULTS
1		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #1: Global Executive Limitations Policy	2.0	The principal shall not cause or allow any organizational practice, activity, decision, or circumstance that is unlawful, imprudent, unethical, material deviation from the school's charter or authorizer policies and directives.	policy monitoring	board policy	Executive Limitation	N/A	Principal	management			
2		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2a: Treatment of Families, Students & Prospective Families & Students	2.a	With respect to interactions with families and students (including prospective, exiting, and former families and students), the principal shall not cause or allow operational conditions, procedures, communications or decisions that are unsafe, untimely, undignified, or unnecessarily intrusive.	policy monitoring	board policy	Executive Limitation		Principal	management			
3		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.1	The principal shall not: 1. Use methods of collecting, reviewing, transmitting, or storing student information that fail to protect against improper access to the data.	policy monitoring	board policy	Executive Limitation		Principal	management			
4		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.2	The principal shall not: 2. Fail to operate facilities with appropriate accessibility.	policy monitoring	board policy	Executive Limitation		Principal	management			
5		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.3	The principal shall not: 3. Fail to establish with families and prospective families a clear understanding of what may be expected and what may not be expected from the school's programs and student conduct requirements.	policy monitoring	board policy	Executive Limitation		Principal	management			
6		BOD Mtg -10	parameter	semi-annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.4	The principal shall not: 4. Fail to inform families and prospective families of this policy or to provide a way to be heard for persons who believe they have not been accorded a reasonable interpretation of their rights under this policy.	policy monitoring	board policy	Executive Limitation		Principal	management			
7		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.5	The principal shall not: 5. Cause or allow any staff member to "counsel out" prospective students as a means of circumventing statutory prohibitions pertaining to nonselective enrollment.	policy monitoring	board policy	Executive Limitation		Principal	management			
8		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.5	The principal shall not: 6. Fail to conduct an annual lottery in those grades which are oversubscribed.	policy monitoring	board policy	Executive Limitation		Principal	management			
9		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3a: Treatment of Families, Students & Prospective Families & Students	2.a.7	The principal shall not: 7. Fail to ensure appropriate services are provided for special needs students, including screening and evaluations, for any student with, or in need of, an IEP, 504, or EL services.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
10		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2b: Treatment of Faculty & Staff	2.b	With respect to the treatment of paid and volunteer faculty & staff, the principal may not cause or allow conditions that are unfair, undignified, disorganized, or unclear.	policy monitoring	board policy	Executive Limitation		Principal	management			
11		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3b: Treatment of Faculty & Staff	2.b.1	The principal shall not: 1. Operate without written personnel rules that (a) clarify rules for faculty and staff, (b) provide for effective handling of grievances, and (c) protect against wrongful conditions such as nepotism and grossly preferential treatment for personal reasons.	policy monitoring	board policy	Executive Limitation		Principal	management			

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12		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3b: Treatment of Faculty & Staff	2.b.2	The Principal shall not: 2. Retaliate against any faculty or staff member for non-disruptive expression of dissent.	policy monitoring	board policy	Executive Limitation		Principal	management			
13		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3b: Treatment of Faculty & Staff	2.b.3	The Principal shall not: 3. Allow faculty or staff to be unprepared to deal with emergency situations.	policy monitoring	board policy	Executive Limitation		Principal	management			
14		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3b: Treatment of Faculty & Staff	2.b.4	The Principal shall not: 4. Fail to acquaint faculty and staff with the principal's interpretation of their protections under this policy.	policy monitoring	board policy	Executive Limitation		Principal	management			
15		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3b: Treatment of Faculty & Staff	2.b.5	The Principal shall not: 5. Fail to inform faculty and staff of this policy or to provide a way to be heard for employees who believe they have not been accorded a reasonable interpretation of their rights under this policy.	policy monitoring	board policy	Executive Limitation		Principal	management			
16		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2c: Financial Planning/Budgeting	2.c	The principal shall not cause or allow financial planning for any fiscal year or the remaining part of any fiscal year to deviate materially from the board's Ends (as currently identified in the charter), risk financial jeopardy, or fail to be derived from a multiyear plan.	policy monitoring	board policy	Executive Limitation		Principal	management			
17		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3c: Financial Planning/Budgeting	2.c.1	The principal shall not make plans that: 1. Risk incurring those situations or conditions described as unacceptable in the board policy "Financial Condition and Activities."	policy monitoring	board policy	Executive Limitation		Principal	management			
18		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3c: Financial Planning/Budgeting	2.c.2	The principal shall not make plans that: 2. Omit a credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions.	policy monitoring	board policy	Executive Limitation		Principal	management			
19		BOD Mtg -10	parameter	semi-annually	Evaluate	Policy EL #3c: Financial Planning/Budgeting	2.c.3	The principal shall not make plans that: 3. Provide less for board prerogatives during the year than is set forth in the "Cost of Governance Policy."	policy monitoring	board policy	Executive Limitation		Principal	management			
20		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2d: Financial Condition and Activities	2.d	With respect to the actual, ongoing financial conditions and activities, the principal shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from board priorities established in its Ends policies.	policy monitoring	board policy	Executive Limitation		Principal	management			
21		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.1	The Principal shall not: 1. Incur debt in an amount greater than can be repaid by certain and otherwise unencumbered revenues within sixty days .	policy monitoring	board policy	Executive Limitation		Principal	management			
22		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.10	The Principal shall not: 10. Permit the existence of no more than four organizational credit cards with a credit limit of higher than \$2,500 each.	policy monitoring	board policy	Executive Limitation		Principal	management			
23		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.11	The Principal shall not: 11. Fail to have a credit card use policy that meets with the board approved auditor's standards.	policy monitoring	board policy	Executive Limitation		Principal	management			
24		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.12	The Principal shall not: 12. Fail to have an expense reimbursement policy which is materially different from IRS permissible rates.	policy monitoring	board policy	Executive Limitation		Principal	management			

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25		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.13	The Principal shall not: 13. Permit employees to use organizational credit cards for personal use.	policy monitoring	board policy	Executive Limitation		Principal	management			
26		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.14	The Principal shall not: 14. Fail to report at every regular board meeting current enrollment, changes to enrollment from the previous reporting period and with reasons for withdrawal (to the extent that such reasons can be acquired with a reasonable effort by school staff).	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
27		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.2	The Principal shall not: 2. Use any long-term reserves without prior board approval.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
28		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.3	The Principal shall not: 3. Conduct inter-fund shifting in amounts greater than can be restored to a condition of discrete fund balances by certain and otherwise unencumbered revenues within thirty days.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
29		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.4	The Principal shall not: 4. Fail to settle payroll and debts in a timely manner.	policy monitoring	board policy	Executive Limitation		Principal	management			
30		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.5	The Principal shall not: 5. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.	policy monitoring	board policy	Executive Limitation		Principal	management			
31		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.6	The Principal shall not: 6. Make a single purchase commitment of greater than \$5,000.00. Splitting orders to avoid this limit is not acceptable.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
32		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.7	The Principal shall not: 7. Acquire, encumber, or dispose of real estate or other significant assets.	policy monitoring	board policy	Executive Limitation		Principal	management			
33		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.8	The Principal shall not: 8. Fail to submit an accurate month ending balance sheet, income & expense statement, YTD budget vs. actual and cashflow statement at every regular board meeting or at special meetings intended to replace a regular meeting.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
34		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3d: Financial Condition and Activities	2.d.9	The Principal shall not: 9. Permit the existence of debit cards within the organization.	policy monitoring	board policy	Executive Limitation		Principal	management			
35		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2e: Emergency Principal Succession	2.e	To protect the board from sudden loss of the principal's services, the principal may not permit there to be fewer than two other executives sufficiently familiar with board and principal issues and processes to enable either to take over with reasonable proficiency as an interim successor.	policy monitoring	board policy	Executive Limitation		Principal	management			
36		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2f: Asset Protection	2.f	The principal shall not cause or allow ACA assets to be uninventoried, unprotected, inadequately maintained, or unnecessarily risked.	policy monitoring	board policy	Executive Limitation		Principal	management			
37		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3f: Asset Protection	2.f.1	The Principal shall not: 1. Allow the organization to operate without robust internal controls with regards to its money and assets.	policy monitoring	board policy	Executive Limitation		Principal	management			

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38		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #3f: Asset Protection	2.f.10	The Principal shall not: 10. Invest or hold operating capital in insecure instruments, including uninsured checking accounts or in non-interest bearing accounts except when necessary to facilitate ease in operational transactions.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
39		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.11	The Principal shall not: 11. Endanger ACA's public image, its credibility within the Georgia chartering community or its ability to accomplish its Ends.	policy monitoring	board policy	Executive Limitation		Principal	management			
40		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.12	The Principal shall not: 12. Change ACA's name or substantially alter its identity in the community.	policy monitoring	board policy	Executive Limitation		Principal	management			
41		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.13	The Principal shall not: 13. Cause or allow facilities, buildings, rooms, departments, programs, grounds to be named or renamed without prior board approval.	policy monitoring	board policy	Executive Limitation		Principal	management			
42		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.2	The Principal shall not: 2. Fail to insure adequately against theft and casualty to the school and against liability losses to board members, staff, and the organization itself.	policy monitoring	board policy	Executive Limitation		Principal	management			
43		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.3	The Principal shall not: 3. Allow unbonded (or uninsured) personnel access to material amounts of school funds.	policy monitoring	board policy	Executive Limitation		Principal	management			
44		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.4	The Principal shall not: 4. Subject facilities and equipment to improper wear and tear or insufficient maintenance.	policy monitoring	board policy	Executive Limitation		Principal	management			
45		BOD Mtg -10	parameter	other	Evaluate	Policy EL #3f: Asset Protection	2.f.5	The Principal shall not: 5. Unnecessarily expose the organization, its board, or faculty and staff to claims of public liability.	policy monitoring	board policy	Executive Limitation		Principal	management			
46		BOD Mtg -10	parameter	other	Evaluate	Policy EL #3f: Asset Protection	2.f.6	The Principal shall not: 6. Make any purchase wherein normally prudent protection has not been given against conflict of interest.	policy monitoring	board policy	Executive Limitation		Principal	management			
47		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.7	The Principal shall not: 7. Fail to protect information and files from loss or significant damage.	policy monitoring	board policy	Executive Limitation		Principal	management			
48		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.8	The Principal shall not: 8. Receive, process, or disburse funds under controls insufficient to meet the board-appointed auditor's standards.	policy monitoring	board policy	Executive Limitation		Principal	management			
49		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3f: Asset Protection	2.f.9	The Principal shall not: 9. Compromise the independence of the board's audit or other external monitoring or advice, such as by engaging parties already chosen by the board as consultants or advisors.	policy monitoring	board policy	Executive Limitation		Principal	management			
50		BOD Mtg -10	parameter	other	Evaluate	Policy EL #2g: Compensation and Benefits	2.g	With respect to employment, compensation and benefits to employees, consultants, contract workers, and volunteers, the principal shall not cause or allow jeopardy to financial integrity or to public image.	policy monitoring	board policy	Executive Limitation		Principal	management			

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51		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3g: Compensation and Benefits	2.g.1	The Principal shall not: 1. Establish current compensation and benefits that deviate materially from the geographic or professional market for the skills employed.	policy monitoring	board policy	Executive Limitation		Principal	management			
52		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3g: Compensation and Benefits	2.g.2	The Principal shall not: 2. Create obligations over a longer term than revenues can be safely projected, in no event longer than one year and in all events subject to losses in revenue.	policy monitoring	board policy	Executive Limitation		Principal	management			
53		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3g: Compensation and Benefits	2.g.3	The Principal shall not: 3. Operate without a reasonably uniform pay scale based on prospect/employee experience and credentials.	policy monitoring	board policy	Executive Limitation		Principal	management			
54		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3g: Compensation and Benefits	2.g.4	The Principal shall not: 4. Pay performance bonuses to any employee without publishing clear criteria well in advance of determining amounts to be paid.	policy monitoring	board policy	Executive Limitation		Principal	management			
55		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2h: Communication and Support to The Board	2.h	The principal shall not cause or allow the board to be uninformed or unsupported in its work.	policy monitoring	board policy	Executive Limitation		Principal	management			
56		BOD Mtg -10	parameter	monthly	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.1	The Principal shall not: 1. Neglect to submit monitoring data or evidence required by the board in Board-Management Delegation Policy "Monitoring the Principal Performance" in a timely, accurate, and understandable fashion, directly addressing provisions of board policies being monitored, including the principal's interpretations consistent with Board-Management Delegation Policy "Delegation to the Principal," as well as relevant data or evidence.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
57		BOD Mtg -10	parameter	monthly	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.10	The Principal shall not: 10. Fail to inform the board of any written or verbal correspondence from the school's authorizer or other regulatory agency which conveys information about actual or impending non-compliance with any statute, regulation or directive.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
58		BOD Mtg -10	parameter	other	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.2	The Principal shall not: 2. Allow the board to be unaware of any actual or anticipated noncompliance with any Ends or Executive Limitations policy regardless of the board's monitoring schedule.	policy monitoring	board policy	Executive Limitation		Principal	management			
59		BOD Mtg -10	parameter	monthly	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.3	The Principal shall not: 3. Allow the board to be without decision information required periodically by the board or let the board be unaware of relevant trends.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
60		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.4	The Principal shall not: 4. Let the board be unaware of any significant incidental information it requires including anticipated media coverage, threatened or pending lawsuits, and material internal or external changes.	policy monitoring	board policy	Executive Limitation		Principal	management			

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61		BOD Mtg -10	parameter	other	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.5	The Principal shall not: 5. Allow the board to be unaware that, in the principal's opinion, the board is not in compliance with its own policies on Governance Process and Board-Management Delegation, particularly in the case of board or board member behavior that is detrimental to the work relationship between the board and the principal.	policy monitoring	board policy	Executive Limitation		Principal	management			
62		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.6	The Principal shall not: 6. Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and other.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
63		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.7	The Principal shall not: 7. Deal with the board in a way that favors or privileges certain board members over others, except when (a) fulfilling individual requests for information or (b) responding to officers or committees duly charged by the board.	policy monitoring	board policy	Executive Limitation		Principal	management			
64		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.8	The Principal shall not: 8. Fail to submit to the board consent agenda items delegated to the principal yet required by law, regulation, or contract to be board-approved, along with applicable monitoring information.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
65		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3h: Communication and Support to The Board	2.h.9	The Principal shall not: 9. Fail to inform the board of all personnel changes on a timely basis, including but not limited to, promotion, termination, resignation, reassignment, and compensation.	policy monitoring	board policy	Executive Limitation	Self Report	Principal	management			
66		BOD Mtg -10	parameter	quarterly	Evaluate	Policy EL #2i: Ends Focus on Grants or Contracts	2.i	The principal shall not fail to take into consideration the school's annual fund raising goals as they interrelate to all plans, programs and activities.	policy monitoring	board policy	Executive Limitation		Principal	management			
67		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2j: Integrity of Instructional Program	2.j	The principal may not alter the curriculum or instructional design such that either materially deviates from the classical model of education in the American tradition.	policy monitoring	board policy	Executive Limitation		Principal	management			
68		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #2k: Protection and Safety of All Stakeholders	2.k	The principal may not permit any visitors to campus or at off-campus school sponsored events to have unsupervised access to students.	policy monitoring	board policy	Executive Limitation		Principal	management			
69		BOD Mtg -10	parameter	annually	Evaluate	Policy EL #3k: Protection and Safety of All Stakeholders	2.k.1	The Principal shall not: 1. Allow any unofficial visitor or vendor on campus without first requiring that they provide identification for use with a computerized commercial database which conducts instantaneous national criminal records background checks.	policy monitoring	board policy	Executive Limitation		Principal	management			
70		BOD Mtg -10	parameter	other	Evaluate	Policy EL #2l: Authorizer Relationship	2.l	The principal may not cause or allow any communication between school staff and the authorizer, whether formal or informal, which is discourteous, adversarial, untimely or uncooperative with respect to authorizer campus visits, requests, policies or directives.	policy monitoring	board policy	Executive Limitation		Principal	management			

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71	Jan	Board Meeting	outcome	annually	Confirmation			Confirm CAAS administered successfully	other	authorizer reqt	End		Principal	management			
72	May	Board Meeting	outcome	annually	Confirmation			Confirm EOCTs administered successfully		authorizer reqt	End		Principal	management			
73	May	Board Meeting	outcome	annually	Confirmation			Confirm ITBS administered successfully		other	End		Principal	management			
74	May	Board Meeting	outcome	annually	Confirmation			Confirm Milestones administered successfully		authorizer reqt	End		Principal	management			
75	Mar	Board Meeting	outcome	annually	Confirmation			Confirm National Latin exam administered successfully		other	End		Principal	management			
76	Mar	Board Meeting	outcome	annually	Confirmation			Confirm PSAT/SAT administered successfully		other	End		Principal	management			
77	Dec	Board Meeting	outcome	annually	Confirmation			Confirm SLOs administered successfully	other	authorizer reqt	End		Principal	management			
78	May	Board Meeting	outcome	annually	Confirmation			Confirm SLOs administered successfully		authorizer reqt	End		Principal	management			
79	Jun	BOD Mtg -10	outcome	annually	Evaluate			Evaluate CAAS results		other	End		Principal	management			
80	Jun	BOD Mtg -10	outcome	annually	Evaluate			Evaluate EOCT results		other	End		Principal	management			
81	May	BOD Mtg -10	outcome	annually	Evaluate			Evaluate ITBS results		other	End		Principal	management			
82	Jun	BOD Mtg -10	outcome	annually	Evaluate			Evaluate Milestones results		other	End		Principal	management			
83	Jun	BOD Mtg -10	outcome	annually	Evaluate			Evaluate National Latin exam results		other	End		Principal	management			
84	Apr	BOD Mtg -10	outcome	annually	Evaluate			Evaluate PSAT/SAT results		other	End		Principal	management			
85	Jun	BOD Mtg -10	outcome	annually	Evaluate			Evaluate SLO results		other	End		Principal	management			
86	Oct	BOD Mtg -10	outcome	semi-annually	Evaluate			Principal shall present "Beat the Odds" trend data (Academic goal 1)	other	charter	End		Principal	management			
87	Oct	BOD Mtg -10	outcome	annually	Evaluate			Principal shall present and describe CCRPI results (Academic goal 2)	other	charter	End		Principal	management			
88			outcome					ENDS. Currently tied to charter agreement. How much detail here? Charter contract. Petition? Other?			End		Principal	management			

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1		BOD Mtg -10	parameter	annually		Policy BMD #1: Global Board-Management Delegation Policy	3.0	The board's official connection to ACA's operation, its achievements, and conduct will be through its principal.	policy monitoring	board policy	Board-Management Delegation	N/A		board			
2		BOD Mtg -11	parameter			Policy BMD #2a: Unity of Control	3.a	Only officially passed motions of the board are binding on the principal.	policy monitoring	board policy	Board-Management Delegation			board			
3		BOD Mtg -12	parameter			Policy BMD #3a: Unity of Control	3.a.1	1. Decisions or instructions of individual board members, officers, or committees are not binding on the principal except in rare instances when the board has specifically authorized such exercise of authority.	policy monitoring	board policy	Board-Management Delegation			board			
4		BOD Mtg -13	parameter			Policy BMD #3a: Unity of Control	3.a.2	2. In the case of board members or committees requesting information or assistance without board authorization, the principal can refuse such requests that require, in the principal's opinion, a material amount of staff time or funds, or are disruptive, or are in violation of FERPA.	policy monitoring	board policy	Board-Management Delegation			board			
5		BOD Mtg -14	parameter			Policy BMD #2b: Accountability of the Principal.	3.b	The principal is the board's only link to operational achievement and conduct, so that all authority and accountability of staff, as far as the board is concerned, is considered the authority and accountability of the principal.	policy monitoring	board policy	Board-Management Delegation			board			
6		BOD Mtg -15	parameter			Policy BMD #3b: Accountability of the Principal.	3.b.1	1. The board will never give instructions to persons who report directly or indirectly to the principal.	policy monitoring	board policy	Board-Management Delegation			board			
7		BOD Mtg -16	parameter			Policy BMD #3b: Accountability of the Principal.	3.b.2	2. The board will not evaluate, either formally or informally, any faculty or staff member other than the principal.	policy monitoring	board policy	Board-Management Delegation			board			
8		BOD Mtg -17	parameter			Policy BMD #3b: Accountability of the Principal.	3.b.3	3. The board will view the principal's performance as identical to organizational performance so that organizational accomplishment of board-stated Ends and avoidance of board-proscribed means will be viewed as successful principal performance.	policy monitoring	board policy	Board-Management Delegation			board			
9		BOD Mtg -18	parameter			Policy BMD #2c: Delegation to the Principal.	3.c	The board will instruct the principal through written policies that prescribe the organizational Ends to be achieved and proscribe organizational situations and actions to be avoided (Executive Limitations), allowing the principal to use any reasonable interpretation of these policies.	policy monitoring	board policy	Board-Management Delegation			board			
10		BOD Mtg -19	parameter			Policy BMD #3c: Delegation to the Principal.	3.c.1	1. The board will develop policies directing the principal to achieve specified results, for specified recipients, at a specified or relative cost. These policies will be developed systematically from the broadest, most general level to more defined levels and will be called Ends policies. All issues that are not ends issues as defined here are means issues.	policy monitoring	board policy	Board-Management Delegation			board			
11		BOD Mtg -20	parameter			Policy BMD #3c: Delegation to the Principal.	3.c.2	2. The board will develop policies that limit the latitude the principal may exercise in choosing organizational means. These limiting policies will proscribe those practices, activities, decisions, and circumstances that would be unacceptable to the board, even if they were to be effective. These policies are developed systematically from the broadest, most general level to more defined levels, and will be called Executive Limitations. The board will never prescribe organizational means delegated to the principal. a. Below the global level, a single limitation at any given level does not limit the scope of the forgoing level. b. Below the global level, the aggregate of limitations on any given level may embrace the scope of the forgoing level, but only if justified by the principal to the board's satisfaction.	policy monitoring	board policy	Board-Management Delegation			board			
12		BOD Mtg -21	parameter			Policy BMD #3c: Delegation to the Principal.	3.c.3	3. As long as the principal uses any reasonable interpretation of the board's Ends and Executive Limitations policies, the principal is authorized to establish all further policies, make all decisions, take all actions, establish all practices, and pursue all activities. Such decisions of the principal shall have full force and authority as if decided by the board.	policy monitoring	board policy	Board-Management Delegation			board			
13		BOD Mtg -22	parameter			Policy BMD #3c: Delegation to the Principal.	3.c.4	4. The board may change its Ends and Executive Limitations policies, thereby shifting the boundary between the board and the principal's domains. By doing so, the board changes the latitude of choice given to the principal, but as long as any particular delegation is in place, the board will respect and support the principal's choices.	policy monitoring	board policy	Board-Management Delegation			board			
14		BOD Mtg -23	parameter			Policy BMD #2d: Monitoring the Principal's Performance	3.d	Systematic and rigorous monitoring of the principal's performance will be solely against the principal's job outcomes: organizational accomplishment of board policies in Ends and organizational operation within the boundaries established in Executive Limitations.	policy monitoring	board policy	Board-Management Delegation			board			
15		BOD Mtg -24	parameter			Policy BMD #3d: Monitoring the Principal's Performance	3.d.1	1. Monitoring is simply to determine the degree to which board policies are being met. Information that does not do this will not be considered to be monitoring information.	policy monitoring	board policy	Board-Management Delegation			board			

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16		BOD Mtg -25	parameter			Policy BMD #3d: Monitoring the Principal's Performance	3.d.2	2. The board will acquire monitoring information by one or more of three methods: a. By internal report, in which the principal discloses interpretations and compliance information to the board. b. By external report, in which an external, disinterested third party selected by the board assesses compliance with board policies. c. By direct board inspection, in which a designated member or members of the board assess compliance with the appropriate criteria.	policy monitoring	board policy	Board-Management Delgation			board			
17		BOD Mtg -26	parameter			Policy BMD #3d: Monitoring the Principal's Performance	3.d.3	3. In every case, the board will judge (a) the reasonableness of the principal's interpretation and (b) whether data or other evidence demonstrates accomplishment of the interpretation.	policy monitoring	board policy	Board-Management Delgation			board			
18		BOD Mtg -27	parameter			Policy BMD #3d: Monitoring the Principal's Performance	3.d.4	4. The standard of compliance shall be any reasonable interpretation by the principal of the board policy being monitored. The board is the final arbiter of reasonableness, but will always judge with "reasonable person" test rather than with an interpretation favored by board members or by the board as a whole.	policy monitoring	board policy	Board-Management Delgation			board			
19		BOD Mtg -28	parameter			Policy BMD #3d: Monitoring the Principal's Performance	3.d.5	5. All policies that instruct the principal will be monitored at a frequency and by a method chosen by the board. The board can monitor any policy at any time by any method, but will ordinarily depend on a routine schedule.	policy monitoring	board policy	Board-Management Delgation			board			
20		BOD Mtg -29	parameter			Policy GP #1: Global Governance Process Policy	4.0	The purpose of the board, on behalf of the citizens of Georgia, is to ensure that Atlanta Classical Academy (a) achieves appropriate results for students for an appropriate cost (as specified in its charter and its board Ends policies) and (b) avoids unacceptable actions and situations (as specified in board Executive Limitations policies).	policy monitoring	board policy	Governance Process	N/A		board			
21		BOD Mtg -30	parameter			Policy GP #2a: Governing Style	4.a	The board will govern lawfully, observing the principles of the Policy Governance model, with an emphasis on (a) outward vision rather than internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of board and the principal, (e) collective rather than individual decisions, (f) future rather than past or present, and (g) proactivity rather than reactivity.	policy monitoring	board policy	Governance Process			board			
22		BOD Mtg -31	parameter			Policy GP #3a: Governing Style	4.a.1	1. The board will cultivate a sense of group responsibility. The board, not the staff, will be responsible for excellence in governing. The board will be the initiator of policy, not merely a reactor to staff initiatives. The board will not use the expertise of individual members to substitute for the judgment of the board, although the expertise of individual members may be used enhance the understanding of the board as a body.	policy monitoring	board policy	Governance Process			board			
23		BOD Mtg -32	parameter			Policy GP #3a: Governing Style	4.a.2	2. The board will direct, control, and inspire the school through the careful establishment of broad written policies reflecting the board's values and perspectives. The board's major policy focus will be on the intended long-term impacts in the lives of students, not on the administrative or programmatic means of attaining those effects inside the school.	policy monitoring	board policy	Governance Process			board			
24		BOD Mtg -33	parameter			Policy GP #3a: Governing Style	4.a.3	3. The board will enforce upon itself whatever discipline is needed to govern with excellence. Discipline will apply to matters such as attendance, preparation for meetings, policymaking principles, respect of roles, and ensuring the continuance of governance capability. Although the board can change its Governance Process policies at any time, it will scrupulously observe those currently in force.	policy monitoring	board policy	Governance Process			board			
25		BOD Mtg -34	parameter			Policy GP #3a: Governing Style	4.a.4	4. Continual board development will include orientation of new board members in the board's governance process and periodic board discussion of process improvement.	policy monitoring	board policy	Governance Process			board			
26		BOD Mtg -35	parameter			Policy GP #3a: Governing Style	4.a.5	5. The board will allow no officer, individual, or committee of the board to hinder or serve as an excuse for not fulfilling group obligations.	policy monitoring	board policy	Governance Process			board			
27		BOD Mtg -36	parameter			Policy GP #3a: Governing Style	4.a.6	6. The board will monitor and discuss the board's process and performance at each meeting. Self-monitoring will include comparison of board activity and discipline to its policies in the Governance Process and Board-Management Delegation categories.	policy monitoring	board policy	Governance Process			board			
28		BOD Mtg -37	parameter			Policy GP #2b: Board Job Description	4.b	Specific job outputs of the board as an informed agent of the ownership are those that ensure appropriate school performance.	policy monitoring	board policy	Governance Process			board			
29		BOD Mtg -38	parameter			Policy GP #3b: Board Job Description	4.b.1	1. Authoritative link between the ownership and the operational organization.	policy monitoring	board policy	Governance Process			board			

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30		BOD Mtg -39	parameter			Policy GP #3b: Board Job Description	4.b.2	2. Written governing policies that realistically address the broadest levels of all organizational decisions and situations to include: a. Ends: The organizational impacts, benefits, outcomes; recipients, beneficiaries, impacted groups; and their relative worth in cost or priority b. Executive Limitations: Constraints on the principal's authority that establish the prudence and ethics boundaries within which all executive activity and decisions must take place. c. Board-Management Delegation: How power is delegated and its proper use monitored; the principal's role, authority, and accountability. d. Governance Process: Specifications of how the board conceives, carries out, and monitors its own tasks.	policy monitoring	board policy	Governance Process			board				
31		BOD Mtg -40	parameter			Policy GP #3b: Board Job Description	4.b.3	3. Assurance of successful organizational performance on Ends and Executive Limitations.	policy monitoring	board policy	Governance Process			board				
32		BOD Mtg -41	parameter			Policy GP #4b: Board Job Description	4.b.3.a	To accomplish its job products with a governance style consistent with board policies, the board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves board performance through board education and enriched input and deliberation.	policy monitoring	board policy	Governance Process			board				
33		BOD Mtg -42	parameter			Policy GP #2c: Chief Governance Officer's Role	4.c	The chief governance officer (CGO) (i.e., referred to as the board chair in the ACA bylaws), a specially empowered member of the board, ensures the integrity of the board's processes and, secondarily, occasionally represents the board to outside parties.	policy monitoring	board policy	Governance Process			board				
34		BOD Mtg -43	parameter			Policy GP #3c: Chief Governance Officer's Role	4.c.1	1. The intended result of the CGO's role is that the board behaves consistently with its own rules and those legitimately imposed upon it from outside the organization. a. Meetings will be conducted in a manner consistent with parliamentary procedure in accordance with Standards for Effective Governance of Georgia Nonprofit Charter School Governing Boards, V.a.6. b. Meeting discussion content will consist solely of issues that clearly belong to the board to decide or to monitor according to board policy. c. Information that is neither for monitoring performance nor for board decisions will be avoided or minimized and always noted as such in the minutes. d. Deliberation will be fair, open, and thorough but also timely, orderly, and kept to the point.	policy monitoring	board policy	Governance Process			board				
35		BOD Mtg -44	parameter			Policy GP #3c: Chief Governance Officer's Role	4.c.2	2. The authority of the CGO consists in making decisions that fall within topics covered by board policies on Governance Process and Board-Management Delegation, with the exception that (a) contract renewal or termination of the principal and (b) areas where the board specifically delegates portions of this authority to others. The CGO is authorized to use any reasonable interpretation of the provisions of these policies. a. The CGO is empowered to chair board meetings with all the commonly accepted powers of that position, such as ruling and recognizing. b. The CGO has no authority to make decisions about policies created by the board within Ends and Executive Limitations policy areas. Therefore, the CGO has no authority to supervise or direct the principal. c. The CGO may represent the board to outside parties in announcing board-stated positions and stating CGO decisions and interpretations within the area delegated to that role. d. The CGO may delegate this authority but remains accountable for its use.	policy monitoring	board policy	Governance Process				board			
36		BOD Mtg -45	parameter			Policy GP #2d: Board Secretary's Role	4.d	The board secretary is an officer of the board whose purpose is to ensure the integrity of the board's documents.	policy monitoring	board policy	Governance Process			board				

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37		BOD Mtg -46	parameter			Policy GP #3d: Board Secretary's Role	4.d.1	1. The intended result of the secretary's job is to see to it that all board documents and filings are accurate and timely. a. Policies will be current in their reflection of board decisions. Decisions upon which no subsequent decisions are to be based, such as consent agenda decisions, motions to adjourn, and staff or board member recognitions, need not be placed in policy. b. Policies will rigorously follow Policy Governance principles. c. Bylaw elements necessary for legal compliance and for consistency with the principles of Policy Governance will be known to the board. d. Requirements for format, brevity, and accuracy of board minutes will be known to the principal.	policy monitoring	board policy	Governance Process			board			
38		BOD Mtg -47	parameter			Policy GP #3d: Board Secretary's Role	4.d.2	2. The authority of the secretary is access to, and control over, board documents, and the use of staff time not to exceed 24 hours per year.	policy monitoring	board policy	Governance Process			board			
39		BOD Mtg -48	parameter			Policy GP #2e: Board Treasurer's Role	4.e	The board treasurer is an officer of the board whose purpose is to assist the board in auditor selection and financial oversight against the board's stated Executive Limitations.	policy monitoring	board policy	Governance Process			board			
40	Oct	BOD Mtg -49	parameter	annually		Policy GP #3e: Board Member's Code of Conduct	4.e.1	1. Members must demonstrate loyalty to the ownership, unconflicted by loyalties to staff, other organizations, or any personal interest such as board members with children in the school or spouses employed by the school.	policy monitoring	board policy	Governance Process			board			
41		BOD Mtg -50	parameter			Policy GP #3e: Board Member's Code of Conduct	4.e.2	2. Members must avoid conflict of interest with respect to their fiduciary responsibility. a. There will be no self-dealing or business by a member with the organization. Members will annually disclose their involvement with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest. b. When the board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall withdraw without comment not only from the vote but also the discussion. c. Board members will not use their board position to obtain employment in the organization for themselves, family members, or close associates. A board member who applies for employment in ACA must first resign from the board.	policy monitoring	board policy	Governance Process			board			
42		BOD Mtg -51	parameter			Policy GP #3e: Board Member's Code of Conduct	4.e.3	3. Board members may not attempt to exercise individual authority over the organization. a. Members' interaction with the principal or with staff must recognize the lack of authority vested in individuals except when explicitly authorized by the board. b. Members' interaction with the public, the press, or other entities must recognize the same limitation and the inability of any board member to speak for the board except to repeat explicitly stated board decisions. c. Except for participation in board deliberation about whether the principal has achieved any reasonable interpretation of board policy, members will not express individual judgments of performance of employees or the principal.	policy monitoring	board policy	Governance Process			board			
43		BOD Mtg -52	parameter			Policy GP #3e: Board Member's Code of Conduct	4.e.4	4. Members will respect the confidentiality appropriate to issues of a sensitive nature.	policy monitoring	board policy	Governance Process			board			
44		BOD Mtg -53	parameter			Policy GP #3e: Board Member's Code of Conduct	4.e.5	5. Members will be properly prepared for board deliberation.	policy monitoring	board policy	Governance Process			board			
45		BOD Mtg -54	parameter			Policy GP #3e: Board Member's Code of Conduct	4.e.6	6. Members will support the legitimacy and authority of the final determination of the board on any matter, without regard to the member's personal position on the issue.	policy monitoring	board policy	Governance Process			board			
46		BOD Mtg -55	parameter			Policy GP #2f: Board Member's Code of Conduct	4.f	The board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as board members.	policy monitoring	board policy	Governance Process			board			
47		BOD Mtg -56	parameter			Policy GP #3f: Board Committee Principles	4.f.1	1. Board committees are to help the board do its job, never to help or advise the staff. Committees ordinarily will assist the board by preparing policy alternatives and implications for board deliberation. In keeping with the board's broader focus, board committees will normally not have direct dealings with current faculty and staff operations.	policy monitoring	board policy	Governance Process			board			
48		BOD Mtg -57	parameter			Policy GP #3f: Board Committee Principles	4.f.2	2. Board committees may not speak or act for the board except where formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order to prevent conflict with authority delegated to the principal.	policy monitoring	board policy	Governance Process			board			

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49		BOD Mtg -58	parameter			Policy GP #3f: Board Committee Principles	4.f.3	3. Board committees will not exercise authority over staff. The principal works for the full board, and will therefore not be required to obtain the approval of a board committee before or after an executive action.	policy monitoring	board policy	Governance Process			board			
50		BOD Mtg -59	parameter			Policy GP #3f: Board Committee Principles	4.f.4	4. Board committees are to avoid over-identification with organizational parts rather than the whole. Therefore a board committee that has helped the board create policy on some topic will not be used to monitor organizational performance on that same topic.	policy monitoring	board policy	Governance Process			board			
51		BOD Mtg -60	parameter			Policy GP #3f: Board Committee Principles	4.f.5	5. Committees will be used sparingly and ordinarily in an ad hoc capacity.	policy monitoring	board policy	Governance Process			board			
52		BOD Mtg -61	parameter			Policy GP #3f: Board Committee Principles	4.f.6	6. This policy applies to any group that is formed by board action, whether it is called a committee and regardless of whether the group includes board members. It does not apply to committees formed under the authority of the principal.	policy monitoring	board policy	Governance Process			board			
53		BOD Mtg -62	parameter			Policy GP #2g: Board Committee Principles	4.g	Board committees, when used, will be assigned so as to reinforce the wholeness of the board's job and so as never to interfere with delegation from board to the principal.	policy monitoring	board policy	Governance Process			board			
54		BOD Mtg -63	parameter			Policy GP #2h: Cost of Governance	4.h	Because poor governance costs more than learning to govern well, the board will invest in its governance capacity.	policy monitoring	board policy	Governance Process			board			

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1	Aug	BOD Mtg -10	parameter	annually	Approve		After-school program...anything? Insurance?		board policy			Principal	management			
2	Aug	BOD Mtg -10	parameter	semi-annually	Approve		Approve slate of teachers/courses	other	authorizer reqt	N/A	N/A	Principal	management		N/A	
3	Aug	BOD Mtg -10	parameter	annually	Conduct		Board members sign conflict of interest policy and code of conduct, code of ethics	other	authorizer reqt	N/A	N/A	Entire Board	board	N/A	N/A	
4	Aug	BOD Mtg -10	parameter	annually	Receive		Board receive crisis management plans		authorizer reqt			Principal	management			
5	Aug	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
6	Aug	Board Meeting	parameter	annually	Confirmation		Principal demonstrates that fire alarm test certification is current		other			Principal	management			
7	Aug	BOD Mtg -10	parameter	annually	Receive		Principal reports annual requirements and plan related to safety/security drills		board policy			Principal	management			
8	Aug	BOD Mtg -10	parameter	3x per year	Approve		Receive list of after school activities, facilitators. Sports?		board policy			Principal	management			
9	Aug	BOD Mtg -10	parameter	annually	Review		training on open meetings/freedom of information act requirements	other	authorizer reqt			Governance Committee	board			
10	Sep	BOD Mtg -10	parameter	annually	Approve		Board approves auditor results	other	authorizer reqt			Entire Board	board			
11	Sep	BOD Mtg -10	parameter	quarterly	Review		Board receives brief on progress related to ACCREDITATION.	board decision making	authorizer reqt			Principal				
12	Sep	n/a	parameter	annually	Review		Board review input to GADOE annual report		other			Principal	management			
13	Oct	BOD Mtg -10	parameter	annually	Review		Form 990 (non-profit tax return)	other	IRS			Financial Oversight Committee	board			
14	Oct	BOD Mtg -10	parameter	annually	Approve		Board evaluate requirements and options related to annual training.	other	authorizer reqt			Governance Committee	board			
15	Oct	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
16	Oct	1	parameter	annually	Approve		Leaders submit final annual report to GADOE	other	authorizer reqt			Principal	management			
17	Oct	15	parameter	semi-annually	Confirmation		Principal presents data to APS/GADOE for bi-annual FTE count		authorizer reqt			Principal	management			
18	Nov	15	parameter	annually	Approve		Form 990 (non-profit tax return) delivered to IRS	other	IRS			Financial Oversight Committee	board			
19	Dec	BOD Mtg -10	parameter	quarterly	Review		Board receives brief on progress related to ACCREDITATION.	board decision making	authorizer reqt			Principal				
20	Dec	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
21	Jan	BOD Mtg -10	parameter	2x per year	Approve		Approve slate of teachers/courses	other	authorizer reqt			Principal	management			
22	Jan	BOD Mtg -10	parameter	annually	Approve		Board approves or confirms Strategic Plan	other	authorizer reqt			Entire Board	board			
23	Feb	BOD Mtg -10	parameter	annually	Approve		Approve annual employee and parent survey		other			Board Prez	board			
24	Feb	BOD Mtg -10	parameter	annually	Confirmation		Board applicants/nominations received		bylaws			Governance Committee	board			
25	Feb	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
26	Mar	Board Meeting	parameter	annually	Confirmation		Auditor RFPs announced		other			Financial Oversight Committee	board			
27	Mar	Board Meeting	parameter	annually	Conduct		Board member elections		bylaws			Entire Board	board			
28	Mar	BOD Mtg -10	parameter	quarterly	Review		Board receives brief on progress related to ACCREDITATION.	board decision making	authorizer reqt			Principal				

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29	Mar	Board Meeting	parameter	other	Review		Preliminary budget review #2		statute			Principal	management			
30	Mar	15	parameter	semi-annually	Confirmation		Principal presents data to APS/GADOE for bi-annual FTE count		authorizer reqt			Principal	management			
31	Mar	BOD Mtg -10	parameter	annually	Approve		Determine CEO's compensation (IRS req't Form 990 VI.B.) (before budget approval)		IRS			Entire Board	board			
32	Apr	n/a	parameter	annually	Conduct		Board conducts new member orientation		other			Governance Committee	board			
33	Apr	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
34	Apr	Board Meeting	parameter	other	Review		Preliminary budget review #1		statute			Board Treasurer	board			
35	May	Board Meeting	parameter	annually	Approve		Auditor selection		other			Entire Board	board			
36	May	BOD Mtg -10	parameter	annually	Approve		Board approve slate of directors, officers, and committee chairpersons for next FY		bylaws			Entire Board	board			
37	May	Board Meeting	parameter	annually	Conduct		Board evaluate result TKES survey results		other			Board Prez	board			
38	May	Board Meeting	parameter	annually	Conduct		Board President complete LKES assessment of Principal and Vice Principal		other			Board Prez	board			
39	May	Board Meeting	parameter	annually	Review		Conduct annual review of the bylaws		board policy			Governance Committee	board			
40	May	Board Meeting	parameter	annually	Conduct		Conduct/issue annual employee and parent survey		other			Board Prez	board			
41	Jun	BOD Mtg -10	parameter	annually	Approve		Board approves insurance renewals		board policy			Entire Board	board			
42	Jun	n/a	parameter	annually	Evaluate		Board evaluates Principal (and Vice Principal's) performance		board policy			Entire Board	board			
43	Jun	BOD Mtg -10	parameter	quarterly	Review		Board receives brief on progress related to ACCREDITATION.	board decision making	authorizer reqt			Principal				
44	Jun	Board Meeting	parameter	annually	Approve		Budget approval		authorizer reqt			Entire Board	board			
45	Jun	Board Meeting	parameter	every other month	Conduct		Chairman check-in with district, (state)		other			Board Prez	board			
46	Jun	BOD Mtg -10	parameter	annually	Evaluate		Evaluate annual employee and parent survey results		other			Entire Board	board			
47	Jun	BOD Mtg -10	outcome	annually	Evaluate		Principal reports on retention/advancement, graduation rate		other			Principal	management			