

Atlanta Classical Academy
School Nutrition Department
Federal Eligibility Application (FEA)
For Free and Reduced-Price Meals*
2023 -2024 Household Application

Please take the next few moments to carefully fill out this application for your child's free and reduced-price meal program eligibility.

You may complete your child's application for the free and reduced-price meals at:

[MySchoolApps-Select District](#)

You must submit a new Federal Eligibility Application (FEA) for the current school year. Your child will continue receiving their 2022-2023 meal eligibility status using their Personal Identification Number (PIN) for the first 30 days of school.

(Your child's 2022-2023 meal eligibility expires: **Atlanta Classical Academy 9/20/23**)

Students who did not complete an FEA form for the free and reduced-price meal program for the 2022-2023 school year are expected to pay the full price for meals until this year's application has been processed and the eligibility status is sent to the school.

SUBMIT ALL APS NEW & RETURNING STUDENTS ON ONE APPLICATION.

Do not complete an application if you received a letter from your child(ren)'s school saying that your child(ren) has been approved for free meals.

If your family needs to apply for SNAP (*formerly the Food Stamp Program*) or additional assistance benefits contact 1-877-423-4746

Atlanta Classical Academy provides reasonable school meal accommodations to children with disabilities requiring restricted diets upon request.

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

You and your child(ren) do not have to be U.S. Citizens to qualify for the Free and Reduced-Priced Meal Program

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or fax: (833) 256-1665 or (202) 690-7442; or email: program.intake@usda.gov. This institution is an equal opportunity provider.

English - If you need a copy of this document in a language other than English, please call the following number: 404-802-7580. Translation/interpreter and other related services also are available upon request.

Spanish - Si usted necesita una copia de este documento en un idioma otro que el inglés, por favor llame al número siguiente: 404-802-7580. Interpretaciones/traducción y otros servicios relacionados están disponibles bajo petición.

French - Si vous voulez une copie de ce document dans une langue autre que l'anglais, s'il vous plaît appeler le numéro suivant: 404-802-7580. Services de traduction/interprétation et des autres services linguistiques sont disponibles sur demande.

Chinese - 如果您需要一份此文件的外语（非英语）翻译，请致电: 404-802-7580 如有需要，可提供解释，翻译以及其它相关的服务。您也可以向。

If you have any questions about your child's meal application, email or call: Atlanta Classical Academy, Sarah McNeal, smcneal@atlantaclassical.org or 404-369-3500.

***All household income information collected on this application is solely used to determine the household's eligibility for the National School Lunch Program (NSLP)**



Dear Parent/Guardian:

Are you a busy parent? Do you want your child to have productive days at school? Are you looking for assurance that your child is eating healthy meals at school without the burden of packing a lunch?

Atlanta Classical Academy offers healthy meals daily to help students learn. Your family may be eligible for free or reduced- priced meals. The cost of a paid school meal is \$4.34 for lunch for all grade levels.

A new application is needed for every school year; **you must submit a new Federal Eligibility Application (FEA) for the current school year.**

To apply for free or reduced-priced meals, use the Federal Eligibility Application (FEA) attached. Be sure to fill out all the required information. Instructions are included on the back of the application. Return the completed FEA to your school's cafeteria manager or complete the online application for safe, secure, and fast processing. We cannot approve an application that is not complete.

Here are answers to questions you may have about applying:

1. **Should I use one application for all children living in my household?** Yes, you may apply for up to six children attending Atlanta Classical Academy on one application. All additional Atlanta Classical Academy students applying in the household should be listed on a second application. We cannot approve an application that is not complete, so be sure to fill out all the required information (see the back of the application for instructions).
2. **Who can get free or reduced-priced meals?** School age children in households receiving Supplemental Nutrition Assistance Program (SNAP) (*formerly the Food Stamp Program*) or TANF will qualify for free meals. You must include an **active and valid SNAP or TANF Case#** on the application. Your **SNAP or TANF Case#** can be found on your DFCS Benefits Letter or by logging into <https://www.gateway.ga.gov>. **Please note that a 16-digit card number and Medicaid Case# are unacceptable.** Your child may qualify for reduced-price meals if your household income is within the reduced price guidelines.
3. **Will the information I provide be check ed?** Yes, we may ask you to send written proof of the information you provided.
4. **Whom should I include as members of my household?** You must include all people in your household, related or not (such as grandparents, other relatives, or friends), who share significant household income and expenses. You must include yourself and all children who live with you.
5. **If I do not qualify now, may I apply again later?** Yes, you may reapply at any time during the school year if there are changes in your household size and income or if you begin receiving SNAP or TANF. **You must complete a new application.**
6. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling 404-369-3500 or writing to: Atlanta Classical Academy 3260 Northside Dr NW Atlanta, GA 30305.
7. **If I receive WIC, can my children receive free meals?** Children in households participating in WIC may be eligible for free or reduced-priced meals. **You must complete an application.**
8. **Should I complete a separate application for each Foster Child in my household?** No, you may list all Atlanta Classical Academy students, both foster and non-foster, on one application. You must check the "Foster Child" box to identify each foster child. You must list the Foster Child's personal allowance (a dollar amount must be listed) and how often income is received. If there is no personal allowance, enter "0"; any blank income fields will count as zero income. All Foster Children are eligible for free meals regardless of income.
9. **Can homeless, runaway, and migrant children get free meals?** If you have not been informed that your child(ren) will receive free meals, please contact the Homeless Liaison at Atlanta Classical Academy 3260 Northside Dr NW Atlanta, GA 30305.
10. **We are in the military; do we include our housing allowance as income?** If your housing is part of the Military Housing Privatization Initiative, **do not** include your housing allowances as income. All other allowances must be included in your gross income.
11. **What if some household members have no income to report?** Some household members may not receive some types of income we ask you to report on the application or may not receive income at all. Enter "0" in the appropriate income fields; any blank income fields will count as zero income.
12. **What if my income is not always the same?** List the amount that you usually receive.

If you have other questions, please contact customer support at 404-802-2540.

Sincerely,

Atlanta Classical Academy

**Atlanta Classical Academy
Federal Eligibility Application (FEA)
2023 - 2024
School Codes and Instructions**

If your child's school is not listed, NO application is needed.
Enter those students in Section 1.

Children's Racial & Ethnic Identities

Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Ethnicity (check one):

- ☐ Hispanic or Latino
☐ Not Hispanic or Latino

Race (check one or more):

- ☐ American Indian or Alaskan Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander
☐ White

Your children may qualify if your household size and gross household income are less than the chart's limits.

Household Size	Yearly	Monthly	Twice per Month	Bi-Weekly	Weekly
1	26,973	2,248	1,124	1,038	519
2	36,482	3,041	1,521	1,404	702
3	45,991	3,833	1,917	1,769	885
4	55,500	4,625	2,313	2,135	1,068
5	65,009	5,418	2,709	2,501	1,251
6	74,518	6,210	3,105	2,867	1,434
7	84,027	7,003	3,502	3,232	1,616
8	93,536	7,795	3,898	3,598	1,799
Each additional person living in your household add	9,509	793	397	366	183
Monthly Income Conversion:	Weekly x 52 ÷ 12		Bi-Weekly x 26 ÷ 12		Twice a month x 24 ÷ 12
					Yearly ÷ 12

Instructions: Complete **one** application for your entire household using **black ink only**.

Section 1: List all household members who are infants, children, and students up to and including the 12th grade.

- Print each child's Student ID number if attending Atlanta Classical Academy. If you do not know the number, your child's school will enter. **This is not your child's Social Security Number.**
- Print each child's legal name, date of birth, and school code.
- Check 'Yes' or 'No' under the column titled "Student," indicating whether or not the child attends Atlanta Classical Academy
- Check the Foster Child box for each foster child (a child who is the legal responsibility of a welfare agency or court). If you are **only** applying for foster children, after completing Section 1 skip to Section 3A of the application.

IF YOU ARE HOMELESS, A RUNAWAY, OR A MIGRANT, PLEASE CONTACT THE HOMELESS LIAISON Atlanta Classical Academy 404-369-3500

Section 2: If any member in your household receives Supplemental Nutrition Assistance Program (SNAP) (*formerly the Food Stamp Program*) or TANF, check the 'YES' box and provide a Case# number for SNAP or TANF (listed on your Benefits Letter) in the appropriate box. SNAP or TANF will qualify you for free meals, but you must enter the correct number. **DO NOT USE YOUR 16-DIGIT EBT CARD NUMBER OR MEDICAID Case#.** Contact the Georgia Division of Family & Children Services (DFCS) if you do not know your case number.



**IF YOU GAVE SNAP/TANF# AND/OR IF ALL STUDENTS LISTED IN SECTION 1 ARE FOSTER CHILDREN
SKIP TO SECTION-4 OF THE APPLICATION**



Section 3: Household members and Income

- **3A-Child Income**
 - Enter the combined gross (amount earned before taxes and deductions) income earned by all children listed in Section 1.
 - Select how often the income is received.
 - If there is no child income, enter "0"; any blank income fields will count as zero income
- **3B-Adult Household Member Income:**
 - Print the first and last names of all people living in the household **not** listed in Section -1.
 - If any household member has income, list the gross income (amount earned before taxes and deductions) in the appropriate column. Other income includes worker's compensation, strike benefits, Veteran's benefits, Supplemental Security Income (SSI), and disability. Also, list any income from welfare, child support, alimony, pension, social security, unemployment, and income received from other sources.
 - Select how often the income is received.
 - If any household member has no income, enter "0" in the income appropriate income fields, any blank income fields will count as zero income.
 - List the total number of people living in the household. Include the total number of people in Sections 1 and 3. Do not count students twice in the total number.
 - List the last 4 digits of your Social Security Number. If all students in Section 1 are foster children or a SNAP/TANF Case# was listed in Section 2, no Social Security Number is needed.
 - If you do not have a Social Security Number check the appropriate box.

Section 4: Parent's Signature (required) and Social Security Number

- Print, sign, and date the application.