



MyPaymentsPlus Registration Information & Instructions

FOR NEW ACCOUNTS

1. Go to the MyPaymentsPlus Website at <https://www.mypaymentsplus.com/welcome> and click **'Register Now'**
2. You will add our state (**GA**), school district (**Atlanta Classical Academy**) and your log-in information
 - *This account will be for you - not your student (they will be added to your account at a later step)*
3. Once the account has been created you will want to select your **'Relationship to the District'** which would be **'Parent or Guardian'**
4. Last, you will add your students to your account using their student ID and last name ...

NEW STUDENT UNDER AN EXISTING ACCOUNT

1. Log-in to your account here <https://www.mypaymentsplus.com/welcome>
2. From your homepage, go to *'MyAccount'* then go to *'Manage Students'*
3. Click the *'Add Student'* link found in the right-hand corner - from here you will need your student's **ID number** and **last name**.
4. Click *'Add Student'* once the appropriate information has been completed.
5. Return to your homepage, and any activities or fees that are currently available will be visible

QUESTIONS?

Feel free to contact Mrs. Hobby or the MPP Support Team

Kaleigh Hobby

khobby@atlantaclassical.org

229.520.1123

MyPaymentsPlus Support

<https://www.mypaymentsplus.com/support>